



Notaries R Us, LLC dba Apostille Nation

More Than Authentications: Enabling Dreams

Apostille or Legalization Order Form

Contact Information

Company Name (if applicable)	
Full Name	
Address, city, state, ZIP code	
Phone Number	
Email	
Do you require expedited services?	
What is your deadline?	

Types of documents to be Apostilled

In what states were the documents originated?			
Total no. of documents to be Apostilled?		What is the country of designation?	
Do you require translation services?		If yes, what language?	

Instructions

Email the document(s) to info@apostillenation.org saved as a PDF (portable document file). If you live locally, I can pick them up or you can drop the documents at my office, or you can mail overnight to the address noted at the end of this form.

We encourage all our clients not to purchase tickets or make travel arrangements until the *apostilled* documents or embassy legalization have been received.

Fees

Apostille Nation shipping, handling, and coordination fees are based on the total number of documents to be *Apostilled*, or legalized, and the level of expediency required. There is more work involved in non-Hague countries. In short, the faster you need these documents the higher the fees. Our fees range from \$100.00 for the first apostille and \$50.00 for each additional *Apostille* for standard services plus shipping and handling for the US. Embassy legalization prices vary depending on the complexity of the services needed.

Please allow seven business days, using overnight FedEx to the SOS and plan to invest in an overnight prepaid return shipping label back to either you, the notary, or to the *Apostille* requestors or Embassy Legalization destination.

Payment Selection (Chose one)

☐ Cash ☐ Check ☐ Debit ☐ Visa ☐ Master Card ☐ AmEx ☐ Discover ☐ Chase Zelle ☐ Venmo

Credit Card Information

Card Number: _____ Expiration: _____ Security Code: _____

Name as it appears on card: _____

Address including city, state, and ZIP CODE: _____

My card will not be charged until authorized. My signature below authorizes Notaries R Us, LLC dba **Apostille Nation** to obtain *Apostilles* or Authentications on my behalf. I agree to indemnify and hold **Apostille Nation** and/or its agents and employees/contractors harmless from any liability including attorney fees that may be accrued herein. **Apostille Nation** cannot guarantee shipping and/or delivery time. **Apostille Nation** cannot guarantee anything occurring because of force majeure. I have been instructed not to purchase travel tickets or anything else until the *Apostilles* or Authentications have been received.

Signature _____ Date _____